



বাংলাদেশ লুথারেন মিশন-ফিন্নিশ BANGLADESH LUTHERAN MISSION-FINNISH

Head Office & Project Office : Pantho Nibash, A/9. Bangabaria, Naogaon-6500, Bangladesh.
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Registration Number : DSW/FDO/R-049

Date: 15.06.2023

VACANCY ANNOUNCEMENT

Bangladesh Lutheran Mission Finnish (BLM-F) is a Non-profitable Donation Based Foreign Aid Non-governmental Organization (NGO) working in Naogaon and Chapai Nawabgonj Districts, Bangladesh and looking for a deserving candidate as energetic, experience, competent for the vacated post of Development Manager for ongoing Socio-Economic Participation (SEP) project. The Ethnic Minorities, Women and Person with Disabilities are encouraged to apply.

- (i) Educational Qualification: Bachelor Degree/ Master's Degree in any discipline
- (ii) Age Limited : Maximum 55 (fifty-five) years old
- (iii) Capable to writing Bangla and English as well as fluency speaking in English
- (iv) Experience in project writing for Bangladeshi projects as well as project proposal to donor
- (v) Working knowledge on development works minimum 5 years' experience and preparation of quality quarterly and annual basis reports to donors and local authority
- (vi) Able to using the monitoring and evaluation tools for ensuring the project progress reports
- (vii) Ability to Project Planning and Project Proposal writing
- (viii) Computer skills: Excellent skill of MS Office, Excel, Power Point, Internet Browsing and so on
- (ix) Skill to develop database and use
- (x) Others qualification:
 - Sound health and ability to drive motorcycle
 - Valid motor bike driving license
 - Nonsmoker, Good moral ethics and Social acceptance
 - Respect to social norms and other opinions
- (xi) Salaries and Benefits: According to rules of BLM-F

All the interested candidates requested to submit their application by post in favor of: The Management Committee, Bangladesh Lutheran Mission-Finnish, Bangabaria, Naogaon-6,500 along with bio-data and recent two copy passport size photos. The application should be reached on 26th June, 2023 within office working hours.

Authority

Bangladesh Lutheran Mission Finnish
(BLM-F), Naogaon

E-mail: blmf.office@gmail.com